

Mission: *Disciples of Christ, nurturing mind, body, and soul to the fullness of life.*

Vision: *Changing the world through Catholic education.*

Meeting Minutes

Catholic School Council Meeting

Date: September 25, 2024

Time: 6:00 p.m. to 7:56 p.m.

Location: St. Gerard Catholic Elementary School, 1300 McBride Ave, Mississauga ON L5C 1M8

A. Routine Matters

1. Call to Order and Attendance:
 - i. In attendance today, we have: Ana Pavao, Diana Da Ponte, Melissa English, Kathleen Ferrao, Chantel D'Mello, Melissa Vieira, Andrea Vieira, Sandra Szewczyk, and Kyle
2. Opening Prayer
3. Land Acknowledgement
4. Approval of Agenda: **Ana Pavao and Diana Da Ponte**
5. Approval of Catholic School Council Minutes - **September 24, 2024 by Diana Da Ponte and Melissa Vieira**

B. Trustee Update (if applicable)

C. Standing Items

1. Chair/Treasurer's Report – 3 reports enclosed.

St. Gerard School Advisory Council Treasurer's Report July 1, 2024

Bank Balance as of May 31, 2024		\$3,734.15
PLUS Deposits:		\$ 1,584.00
		<u>\$5,318.15</u>
LESS Cheques:	See below	\$2,886.72
LESS Bank Charges:	June	\$4.95
Unofficial Balance as of July 1, 2024		<u>\$2,426.48</u>

* Outstanding Cheques	Chq Date	Chq No.	Amount
Sandra Szewczyk	2024-05-08	9	50.84
Marijana Likarevic - Art Supplies	2024-05-08	14	81.33
Sandra Szewczyk Dance-a-thon prizes	2024-05-17	23	70.22
Andrea Vieira - Dance-a-thon Prizes	2024-06-03	24	179.26
GTA Softee Inc.	2024-06-13	26	853.15
Mrs. English - Playday items	2024-06-12	25	276.83
Switzer carty Transport - Bus for track & Field	24-Jun-24	27	243.23
Andrea Vieira - Tim Hortons Teacher Appreciation	2024-06-25	29	87.15
St Gerard - Dance-a-thon profit for School Tech	2024-06-25	28	1,044.71
Total Outstanding			2,886.72

Notes:

*Shrek Musical Credit

\$984.90



St. Gerard School Advisory Council Treasurer's Report August 1, 2024

Bank Balance as of Jun 30, 2024		\$4,254.44
PLUS Deposits:		\$ -
		<u>\$4,254.44</u>
LESS Cheques:	See below	\$1,444.12
LESS Bank Charges:	July	\$4.95
Unofficial Balance as of Aug 1, 2024		<u>\$2,805.37</u>

* Outstanding Cheques	Chq Date	Chq No.	Amount
Marijana Likarevic - Art Supplies	2024-05-08	14	81.33
Andrea Vieira - Dance-a-thon Prizes	2024-06-03	24	179.26
GTA Softee Inc.	2024-06-13	26	853.15
Switzer carty Transport - Bus for track & Field	2024-06-24	27	243.23
Andrea Vieira - Tim Hortons Teacher Appreciation	2024-06-25	29	87.15
Total Outstanding			1,444.12

Notes:

*Shrek Musical Credit

\$984.90

St. Gerard School Advisory Council Treasurer's Report September 1, 2024

Bank Balance as of July 31, 2024		\$4,006.26
PLUS Deposits:		\$ -
		<u>\$4,006.26</u>
LESS Cheques:	See below	\$1,200.89
LESS Bank Charges:	August	\$4.95
Unofficial Balance as of Sept 1, 2024		<u>\$2,800.42</u>

* Outstanding Cheques	Chq Date	Chq No.	Amount
Marijana Likarevic - Art Supplies	2024-05-08	14	81.33
Andrea Vieira - Dance-a-thon Prizes	2024-06-03	24	179.26
GTA Softee Inc.	2024-06-13	26	853.15
Andrea Vieira - Tim Hortons Teacher Appreciation	2024-06-25	29	87.15
Total Outstanding			1,200.89

Notes:

*Shrek Musical Credit \$984.90

2. Principal Report

- Enrolment – 232 at present; projected to have 14 JKs, in the end we have 22 JKs
- Reorganization – we were able to make changes due to larger number of JKs than expected, before school started and because our numbers were stable throughout the first week of school, we were able to avoid a September reorganization
- Staffing: We hired Hazel Verdes as our planning time teacher, she will be working here on Thursdays starting tomorrow



- Mrs. Cenedese is expecting her first child, we wish her well – she may be starting her maternity leave in the not-too-distant future
- Terry Fox run – encouraging students to contribute \$3 each for Terry – should help us surpass our goal of \$500 without impacting our school fundraiser

Curriculum

- We've received resources for Religion and Family Life for Grade 1
- There is access for grade 2-8 teachers to digital materials for use as their physical materials are developed
- Grade 1 & 2 teachers have received resources to support UFLI literacy program
- Teachers new to K-2 are receiving training on administering the Heggerty reading assessment
- In addition, we have 2 teachers – Mrs. Fernandez and Mrs. Graham Murrin – that are trained Empower instructors – they are currently continuing with groups they started with last year. They should be finished by the end of October when they will pick up new students
- Program works better when students are at school on time – dedicate an hour each day to guided instruction for students to support their literacy development
- Students need to be present & on time
- Set up schedules in such a way that K-2 classes have uninterrupted time to teach literacy
- All staff are being encouraged to use Knowledgehook with their students
- They can login at home and/or at school
- Program provides rich feedback for teachers regarding how students are doing and how to help them move forward

Presentations

- Indigenous learning – grade 5-8 will participate in new learning with the map of Canada – should come at the end of January – free
- Preparation for BHM – sewing – every student (all abilities) will learn to sew; They will leave a sewing machine at the school when they are done
- Hoping to have Guelph Grotto bring in ropes – climbing activity – grades 1-8 – need to fundraise to support the activity (approx.. 3600) hoping to use outdoor education budget when it comes

Excursions

- Will continue to update dates for trips, etc. in our weekly smores that go out to parents
- We have an electronic sign, I have asked for the software to be put on my laptop and am awaiting approval and training to set it up
 1. Reviewed GAP – finance
 2. Reviewed GAP – school fundraising

3. Parish Report – Nothing to report. Dates of sacraments can be found in the newsletter



D. Information/Updates - N/A

E. Action Items

1. Elections for Council 2024/2025
 - i. Chair: Ana Pavao
 - ii. Treasurer: Andrea Vieira
 - iii. Secretary: Sandra Szewczyk
 - iv. Parish Rep: Diana Da Ponte
 - v. OAPCE – Chantelle D’Mello and Melissa Vieira
2. Fundraising
 - i. Let people know what fundraising is for
 - ii. Use vendor approved list – Ms. English to send a copy to council to review
 - iii. Can’t do raffles
3. Craft Night – Tentative Date: Wednesday, December 11th
 - i. Bake Sale or Silent Auction
4. Andrea to contact chocolates for the fundraiser
5. Sandra to contact Terra Cotta Cookies re: winter fundraiser – Sell frozen cookie dough
6. Edge Imaging would like to address extending their contract
7. Funding Requests: \$850 for cabs/buses
8. Muskoka Trip is not approved by the Principal as per Human Rights concern.
Staff to follow up with Muskoka admin for accessibility needs of our students and get back to council.

F. Future Meetings

October 16, 2024 at 6:30pm
November 27, 2024 at 6:30pm
February 12, 2025 at 6:30pm
May 21, 2025 at 6:30pm

G. Adjournment

- Fundraising – Candy-grams – Principal to advise
- Halloween Dance-a-thon – Principal to advise
- Haunted House will be set up by the Needs Moderate Class
- Snobar to donate pumpkins for all classes – Staff to follow up and advise
- Meeting Adjourned at: 7:56pm by Sandra Szewczyk