

2024-2025 Online Registration Information

FOR ELEMENTARY SCHOOLS

November 7, 2023

Online Registration for Elementary Schools for the 2024-2025 School Year Opens on Wednesday, November 8, 2023

Starting Wednesday, November 8, Parents and Guardians can register for the 2024-2025 school year by completing the online Application Form and emailing supporting documents to the school.

Please note you will only be able to approve the registrations; you **will not** be able to “**deliver**” them to **PowerSchool until the 2024-2025 school year has been created in PowerSchool. This will be completed centrally by ICT staff.**

The online registration process applies to ALL ELEMENTARY SCHOOLS, excluding St. James Catholic Global Learning Centre, which has its own process and timeline and St. Sofia Byzantine Catholic Elementary School, where online registration will only be available for JK.

It is important to note that If parents are unable to or prefer not to register online, they may register in-person at their local school.

If you have any questions specific to the process as it applies to Kindergarten registration, or related policies, or procedures, please contact Lynda Arsenault at lynda.arsenault@dpcdsb.org.

Documents required for registration:

- **Online Application Form or (GF008 E) Registration Form**
- **Application for Direction of School Support (GF005)**
Please return to Admissions.
- **Separate School Lease Form (GF006)**
*Only for Non-Catholics and Catholics who jointly own or rent the property.
Please return to Admissions.*
- **Proof of Age of Child**
Birth certificate or passport.
- **Original Roman Catholic or Eastern/Byzantine Rite Baptismal Certificate**
For child and/or parent/guardian. Includes baptismal certificates from an Eastern/Byzantine Rite of the Roman Catholic Church. [If the child has not been baptized, and the parent/guardian is a baptized Roman Catholic or has a baptismal certificate from an Eastern/Byzantine Rite* of*

the Roman Catholic Church, the child may be registered]. Please be reminded that Greek or Ukraine Orthodox baptismal certificates are not accepted.

**required for admissions to St. Sofia Elementary School.*

- **Updated Immunization Records**

Regional public health reference number.

- **Proof of Canadian Citizenship**

Birth certificate, passport, or permanent resident status.

- **Proof of Home Address**

Two of the following:

- 1. Property tax bill*
- 2. Real estate document, e.g., Purchase Agreement/Rental Agreement*
- 3. Current utility bill*
- 4. Government of Canada-issued forms, e.g., passport, Service Canada documents*

- **Emergency Rural Address Numbers**

For identifying your property, if applicable.

Note:

- *A driver's license is not an accepted document.*
- *All non-Canadian, non-landed citizens, including refugee claimants and students on a study permit/or parental work permit, must be reviewed on an individual basis. Please contact Lynda Arsenault at lynda.arsenault@dpcdsb.org.*

Forms:

- [GF008 E - Registration Form and Information Form](#)
- [GF008.1 - Confirmation of Pupil Eligibility for ESL](#)
- [GF005 - Application for Direction of School Support](#)
- [GF006P - Separate School Lease and Information Sheet](#)
- [GF006D - Separate School Lease and Information Sheet](#)
- [GF007 - Information about Sacramental Preparation for Non-Catholic Children](#)
- [GF009-Student Emergency Early Dismissal Consent Form \(now or in September\)](#)
- [GF068 - Annual Consent and Notification For](#)
- [GF514.10B - Plan of Care - Prevalent Medical Care - Anaphylaxis](#)
- [GF514.10C - Plan of Care - Prevalent Medical Care - Asthma](#)
- [GF514.10D - Plan of Care - Prevalent Medical Care - Type 1 Diabetes](#)
- [GF514.10E - Plan of Care - Prevalent Medical Care - Epilepsy/Other Seizure Disorders](#)
- [GF035 - Authorization for Storage and Administration of Prescribed Medication](#)

Forms are available on [DP24](#) under [Board Forms](#).

Other Forms:

- Partners in Learning: School Entry Questionnaire
- Consent for Informal and Ongoing Information Sharing (Child Care Providers/Schools)
- ErinoaksKids Speech and Language Services Form

General Administrative Procedures:

- [105.02 - General Registration Procedures](#)
- [105.03 - Non-Catholic Families](#)
- [105.06 - Flexible Boundaries*](#)
- [105.08 - Newcomer Reception and Assessment Centre \(NRAC\)](#)
- [105.09 - Children's Aid](#)

General Administrative Procedures are available on [DP24](#) under [GAP](#).

Policies:

- [1.10 - Admissions](#)
- [1.12 - International, Work and Study Permits](#)

Policies are available on [DP24](#) under [Policies](#).

School Boundaries:

To inquire about school boundaries, use the GeoQuery tool on the Student Transportation of Peel Region (STOPR) website or contact our Planning Department at 905-890-0708 ext. 24440.

Note: Information regarding Flexible Boundary Admissions will be forthcoming soon to schools under separate cover.

Age Requirement:

Kindergarten students must be at least 4 or 5 years of age by December 31, 2024 to register for the 2024-2025 school year.

Orthodox Baptismal Certificates:

Members of an Orthodox Congregation are not considered separate school supporters. If an Orthodox person wishes to attend a Catholic elementary school, they must be received into the Catholic Church. They will be given a formal letter (with a seal) from a Roman Catholic or Greek Catholic parish, stating that they have been received into the Catholic Church. It should be noted that the family is now Catholic, and as such, has the legal right to enroll in DPCDSB Catholic elementary schools and to direct their taxes to the Catholic school system. These previously Orthodox believers retain their Orthodox baptismal certificate. A letter from a pastor certifying that the child has been baptized in, or received into, a church in full communion with the Holy See of Rome, will be accepted in lieu of a Baptismal Certificate for admission to the Catholic school system.

Registering Year 2 Kindergarten Newcomers:

Parents/Guardians of new Year 2 Kindergarten students who are non-Canadian (Refugee, Work Permit, Study Permit) must first contact Lynda Arsenault, Admissions Officer, before registering at the school. Once they receive a Letter of Permission from the Admissions Department, they can register at their home school, then set-up an appointment at one of the Newcomer Reception and Assessment Centres (located at St. Veronica or St. Isaac Jogues).

Student Transportation:**Student Transportation of Peel Region (STOPR):**

In January 2024, Student Transportation of Peel Region (STOPR) will email a package of information to Principals, Vice Principals and Head Secretaries to be distributed during Kindergarten registration. These materials will include a Young Rider Orientation Day Letter to Parents and an Information and Safety Tip Sheet for Preparing Kindergarten Students to Ride the School Bus.

Wellington-Dufferin Student Transportation Services (STWDSTS):

Transportation of students in the County of Dufferin is provided by Wellington-Dufferin Student Transportation Services. STWDSTS is the consortium that has been established by the Dufferin-Peel Catholic District School Board and the Upper Grand District School Board, under the Ministry of Education's mandate, to provide transportation services for students within Dufferin County. For more information, visit [STWDSTS](#).

Optional Extended Day Program:

Schools should liaise with onsite child care providers to ensure their participation in Kindergarten registration.

If you have any questions about the Elementary online registration process, policies, or procedures, please contact Lynda Arsenault at lynda.arsenault@dpcdsb.org.